

Standing Order Form

Ref:

Please return this form to:

Dr Rachel Hobson, Department of Materials Science and Metallurgy, Pembroke Street, Cambridge, CB2 3QZ, UK

Name: _____ Address: _____
_____ Post Code: _____

To: The Manager (*full name and address of your bank – in block capitals please*)

_____ Postcode: _____

Please pay from my Account Name: _____

Account Number: _____ Sort Code: _____

£ _____, monthly/quarterly/annually for a period of _____ years (or during my lifetime, whichever period shall be shorter)

commencing on ____/____/____ to The Cambridge Foundation*, Account Number 70195561 at Barclays Bank plc,

15 Bene't Street, Cambridge, CB2 3PZ (Sort Code 20-17-19). Quoting Reference «CnBio_ID» _____

Signed: _____ Date: _____

Gift Aid Declaration

If you are a UK taxpayer your gift can be made tax efficient through the Government's Gift Aid scheme. All gifts, of whatever value, are eligible for tax relief as long as the Gift Aid Declaration is signed and returned with your donation.

I want The Cambridge Foundation to treat all donations I have made since 6 April 2000, and all donations I make from the date of this declaration until I notify you otherwise as Gift Aid donations.

Signed: _____ Date: _____

Notes:

1. You must pay an amount of income tax and/ or capital gains tax at least equal to the tax that The Cambridge Foundation reclaims on your donations in the tax year.
2. You can cancel the declaration at any time by notifying The Cambridge Foundation.
3. If in the future your circumstances change and you no longer pay tax on your income and capital gains equal to the tax that The Cambridge Foundation reclaims, you can cancel your declaration (see note 1).
4. If you pay tax at the higher rate you can claim further tax relief in your Self-Assessment tax return.
5. If you are unsure whether your donations qualify for Gift Aid tax relief, please contact The Cambridge Foundation. Or ask your local tax office for leaflet IR65 *Giving to charity by individuals*.
6. Please notify The Cambridge Foundation if you change your name or address while the declaration is still in force

Other Ways of Giving / Requests for Further Information

Please send me details of: Gifts of stocks and shares ** Corporate support Requests

Please send me details about how to claim higher rate tax relief on my donation

Please send me details about how to make a regular donation

I would like this donation to remain anonymous

I do not pay UK income or capital gains tax

* The University of Cambridge established The Cambridge Foundation in 1989 to support the University's development plans. The Cambridge Foundation administers donations on behalf of the University (Inland Revenue ref. no. XN81946).

** If you would like to make a gift of stock and shares (which may be eligible for Gift Aid), please contact The Development Office